

**BURNT STORE LAKES  
PROPERTY OWNER'S ASSOCIATION, INC.  
POLICY / PROCEDURE STATEMENT**

**ENFORCEMENT OF DEED RESTRICTIONS**

**Purpose:** To establish a policy and procedure for enforcement of Deed Restrictions.

**Scope:** Burnt Store Lakes is a deed restricted community and all deed restrictions are enforced by all members of the Board of Directors of the POA. The President shall assign one Director to serve as a manager of this concern, and shall report to the Board of Directors at the monthly Board of Directors meeting any and all violations, whether current or past, that are of immediate issue. In the interim of these monthly meetings, this Director shall have the authority and responsibility, on behalf of the Board of Directors, to carry out the following procedure:

1. For any violation of the Deed Restrictions, the property owner shall be contacted in writing. The letter shall be on Association letterhead and shall clearly define the type of violation and the section of the Deed Restrictions that has been violated. A reasonable time limit for correction of the violation shall be stated.
2. All action in any deed restriction violation shall be presented by the responsible Director, or their substitute, at the next Board of Directors meeting in order that it may be included in the official meeting minutes. The response and action of the property owner will determine if any further action is required. A review by the Board of Directors shall determine this further action. The property owner may request an extension to correct the violation. The request for an extension shall be reviewed by the Board and a decision rendered. If the request is deemed reasonable, the Board of Directors may grant such a request. If the request is deemed unreasonable, the Board may deny such a request. If the property owner fails to correct the violation within this reasonable time, the Board of Directors shall provide the Association attorney with all information pertaining to the matter for advice, and may request appropriate legal action by the attorney on behalf of the Association.

Revised: January 7, 2000