BURNT STORE LAKES
PROPERTY OWNERS' ASSOCIATION, INC.
16500 BURNT STORE ROAD, UNIT #102
PUNTA GORDA, FLORIDA 33955-9219
Telephone: (941) 639-5881 Website: www.bslpoa.org
Fax: (941) 639-3120 Email: office@bslpoa.org

NEW CONSTRUCTION APPLICATION PACKET FOR:

Block/Lot: _____/_____ **Street Address:** _____

A completed New Construction Application Packet must be submitted to the Architectural Review Committee for all New Single-Family and Multi-Family Construction, Major Additions, and Garage Additions in Burnt Store Lakes Property Owners' Association (BSLPOA). **Applications will not be accepted unless all Assessments on the property are paid.** Board approval is required prior to obtaining permits from Charlotte County and beginning any type of construction activity. Failure to submit the application to BSLPOA prior to the County may delay the processing and approval of the application by BSLPOA. Please remember that these requirements are to protect homeowners and surrounding properties.

The following items **must** be submitted to the Architectural Review Committee:

APPLICATION TYPE: _____**SINGLE-FAMILY** _____**MULTI-FAMILY** _____**GARAGE/ADDITION**

_____New Single-Family and New Garage/Addition Construction Application Fee - **$250**. ARC will not review the application until this fee is received.

_____New Multi-Family Construction Application Fee - **$250** per Unit (excludes Tracts D & E). ARC will not review the application until this fee is received.

_____New Construction Clean Site Deposit - **$5,000**

_____Pool Clean Site Deposit - **$3,000**

_____**Builder's** Completion Deposit - **$25,000**

_____Signed **Builder's** Completion Deposit Agreement

_____Signed Construction Requirements and Guidelines for Contractors Agreement

_____**Contractor's current** Certificate of Liability Insurance showing BSLPOA as a Certificate Holder

_____Full Set of **large-scale** Building Plans (Reduced Email copy is NOT acceptable)

_____Certified Boundary Survey

_____Topographical Survey/Site Plan showing structure locations & setbacks from all structures to property lines/high-water marks.

_____Drainage Plan

_____ Landscape Plan

_____Roof sample or color picture

_____ Exterior paint/trim color sample(s)

_____Irrigation Systems Application (If well or lake source irrigation will be used)

_____Pool Construction Application (If being built at same time as new construction)

_____Fence/Wall/Enclosure Shield Application (If being built at same time as new construction)

NEW CONSTRUCTION APPLICATION PACKET - CONTINUED

NOTE: Applications will not be accepted unless all Assessments on the property are paid in full.

The certified copy of the Boundary Survey and the Topographical Survey/Site Plan must show the placement of the building, any extensions (A/C pads, pool equipment, etc.) and the pool (if applicable). The site plan must show pertinent dimensions on the lot including the front, rear, and side setbacks, as well as the elevations (pre and post building). Setbacks are measured from the closest point on the front, rear, and sides of the structure, including lanai and pool areas, to the legally established property line. The footprint of the building, including accessory structures, must be placed so that structural appendages, such as cement pads for air conditioning units, pool equipment, etc. **do not** intrude into the side setbacks.

Burnt Store Lakes is a Deed Restricted Community. The Amended and Restated Declaration of Restrictions, Section 21 (Burnt Store Lakes) dated October 29, 2021, and the Certificate of Amendment to the Amended and Restated Declaration of Restrictions, Section 21 (Burnt Store Lales) dated November 15, 2023 apply to all construction in Burnt Store Lakes. Burnt Store Lakes Property Owners' Association reserves the right to inspect the building as construction proceeds.

When you have completed, signed, and notarized the appropriate forms/requirements in this New Construction Application Packet, mail or deliver the packet, along with the appropriate Application Fee(s), to: Burnt Store Lakes Property Owners' Association, 16500 Burnt Store Road, #102, Punta Gorda, FL 33955. The documents will be reviewed, and a written reply will follow.

If you need additional information, please feel free to contact the BSLPOA Office at 941-639-5881 or email at office@bslpoa.org.

Burnt Store Lakes Property Owners' Association

BURNT STORE LAKES PROPERTY OWNERS' ASSOCIATION
16500 Burnt Store Road, Unit #102, Punta Gorda, FL 33955-9219
Phone: 941-639-5881 Email: office@bslpoa.org

SINGLE-FAMILY HOME CONSTRUCTION APPLICATION

This application must be submitted by the Property Owner to obtain approval for new Single-Family Home Construction in Burnt Store Lakes Property Owner's Association (BSLPOA). This application shall be submitted prior to applying for a Charlotte County Building Permit. Failure to submit the application to BSLPOA prior to the County may delay the processing and approval of the application by BSLPOA. No construction can commence until BSLPOA and Charlotte County have approved the construction AND all BSLPOA assessments, fees and deposits have been received.

Owner's Name: _____ Date: _____

Property Address: _____ Block/Lot #: _____ / _____

Mailing Address (if different): _____

Phone #: _____ Email: _____

Contractor's Name: _____ **Contact Name:** _____

License #: _____ Phone #: _____ Email: _____

Contractor's Address: _____

SINGLE-FAMILY HOME SPECIFICATIONS

SQUARE FOOTAGE:

A/C Minimum is 1,800 sq. ft.

A/C: _____

Garage*: _____

Lanai: _____

Other: _____

TOTAL: _____

*A minimum 2 car garage is required.

POOL INCLUDED:

Yes*: _____ No: _____

*_If yes, a Pool/Lani/Lani Cage Application must be submitted with this application._

ROOF MATERIAL:

Shingle roofs are not permitted. A minimum of THREE roof pitches and a minimum roof pitch of FOUR to ONE are required.

Tile: _____ Metal: _____

Color*: _____

*_An actual sample of the roof/roof colors must be submitted with this application. Metal roofs must have an SRI of 50 or less._

HOME COLORS*:

Wall Color: _____

Trim Color: _____

Adjacent Homes (if any):

1st Home Color: _____

2nd Home Color: _____

*_A sample of the new home paint colors must be submitted with this application. A minimum sample size of 2" x 2" is required._

TYPE OF CONSTRUCTION:

Monolithic: _____

Stem Wall: _____

(# of Courses): _____

HOME EXTERIOR:

Stucco: _____ Other: _____

If Other, please explain: _____

_____

_____

_____

USAGE:

Personal Residence: _____

Model/Spec Home: _____

Estimated Completion Date:

_____

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SINGLE-FAMILY HOME CONSTRUCTION APPLICATION – CONTINUED

DRIVEWAY MATERIAL (Asphalt driveways are not permitted):

Concrete: _____ Pavers*: _____ Other: _____

If Other, describe: _____

If paver material, a sample or picture of the paver material **must be submitted with this application.*

IRRIGATION SYSTEM REQUIREMENTS:

A working underground irrigation system capable of keeping lot lawns and landscaping watered is required on all lots containing buildings. Submersible pumps are not permitted for use in Lake Source Irrigation. Irrigation piping may not be placed in the greenbelt/common areas without approval of BSLPOA. **See Deed Restrictions Section 5.26 Irrigation.**

Irrigation System: Public Water: _____ Lake Source*: _____ Well**: _____

Other (Explain): _____

BSLPOA approval required; an Irrigation Systems Application **must be submitted with this application.*

*** BSLPOA and Charlotte County approval required; an Irrigation Systems Application **must** be submitted with this application.*

LANDSCAPING PLAN REQUIREMENTS:

A sodded lawn shall extend to the pavement line. Landscape plantings and sod are required on all four sides of the building: front, sides, and rear including any pool/lanai area. **See Deed Restrictions Section 5.21 Landscaping.**

A comprehensive Landscape Plan **must** be submitted for approval as part of this application. Contact BSLPOA for examples.

Landscape Plan Included: Yes: _____ No: _____ If no, date to be submitted: _____

SINGLE FAMILY SETBACK REQUIREMENTS:

Front Setback: 25 ft. Rear Setback: 20 ft. Side Setback (Interior): 7 ½ ft. Side Setback (Street): 15 ft.

See Deed Restrictions Section 5.1.7 .1 Setback Requirements. The footprint of the building, including accessory structures, must be placed so that ground level structural appendages DO NOT intrude into the side setbacks. This includes, but is not limited to, cement equipment pads for air conditioner units, generators, propane tanks, pool equipment, sidewalks, and steps. This also includes air conditioning units that are wall mounted on the exterior of the building. These setbacks **must** be clearly defined on the site plans submitted with this application.

ELECTRICAL SERVICE REQUIREMENTS:

Electrical service **must** be run underground from the streetlight/pole or transformer to the residence.

SIGNAGE REQUIREMENTS:

One (1) sign per project/contractor is allowed. Verbiage shall include, at minimum, the builder/contractors' name, address, logo, telephone number, or valid contact telephone information, Signage shall not exceed 8 sq ft and must be mounted on 4" x 4" posts. Construction signs which are required by law may also be displayed (for example white permit/builders' box). **See Deed Restrictions Section 6.15.5.1.**

Will signage be installed on the property: Yes*: _____ No: _____

**If yes, the posting of any sign must occur after the placement, character, form, and size of such sign be first approved in writing by BSLPOA. All signs must be dismantled and removed at such time as the building receives a Certificate of Occupancy.*

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SINGLE-FAMILY HOME CONSTRUCTION APPLICATION – CONTINUED

ADDITIONAL APPLICATION REQUIREMENTS:

- Application Fees **must** be submitted with the application, or the Application will not be reviewed.
- A certified copy of the Boundary Survey and a Topographical Site Plan Survey showing the location of the structure, any pool/lanai and drainage plans **must** be submitted with this application. The site plan **must** show the setbacks of the home and any pool/lanai that will be constructed as part of the project.
- A full set of building plans **must** be submitted with this application. An Email copy is **not** acceptable.
- A current Contractor's Certificate of Liability Insurance showing BSLPOA as an additional insured **must** be submitted with this application.
- A Construction Requirements and Guidelines for Contractors document signed by the Contractor **must** be submitted with this application.
- A Clean Site Deposit **must be** received prior to final approval by BSLPOA.
- A Builders Completion Deposit **must** be received **within 3 business days** of Charlotte County Construction Permit issuance. Receipt of this deposit is required before final approval by BSLPOA.

CONTRACTORS/BUILDERS CONSTRUCTION REQUIREMENTS:

- **Refer to Deed Restrictions Sections 5.13 Construction Requirements, Section 5.15 Contractor Construction Rules and Guidelines, and Section 5.16 Clean Site Program for information on contractor/builder requirements.**
- BSLPOA reserves the right to inspect the building as construction proceeds. Any Contractor noncompliance must be corrected, or legal action will be taken.

Burnt Store Lakes Property Owners' Association is a Deed Restricted Community. I (We) acknowledge receipt and full compliance with the Amended and Restated Declaration of Restrictions, Section 21 (Burnt Store Lakes) dated **October 29, 2021** and the Certificate of Amendment to the Amended and Restated Declaration of Restrictions Section 21 (Burnt Store Lakes) dated **November 15, 2023.**

All approved applications must commence construction within six (6) months of BSLPOA approval, or the approval will no longer be valid, and a new application must be submitted.

Owner's Signature: _____ Date: _____

Contractor's Signature: _____ Date: _____

Both Owner and Contractor must sign this application. OWNERS SIGNATURE MUST BE NOTARIZED.

Notary Signature: _____ Date: _____

Notary Stamp or Seal:

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POOL, LANAI OR LANAI CAGE APPLICATION

Please complete this form to request approval to construct or remodel a Pool, Lanai, or Lanai Cage. Work may not begin until the Board provides written approval, and a Charlotte County Pool Permit has been issued.

Owner Name: _____ Date: _____

Property Address: _____ Block/Lot #: _____/_____

Phone #: _____ Email: _____

Contractor Name: _____ Contact Name: _____

License #: _____ Phone #: _____ Email: _____

POOL REQUIREMENTS:

Landscaping: Lawns and landscaping are required on all sides of the pool/lanai.

Pool/lanai Setbacks: Rear Setback: 10 ft Side Setbacks: 7 ½ ft Single-Family or 15 ft Multi-Family

Pool equipment may not be placed in the 7 ½ ft **or** 15 ft side setbacks or in the 10 ft rear setback.

NOTE: Charlotte County regulations specify the minimum setback from a **waterway (mean high water mark)** for a pool or screen enclosure shall be 15 ft.

APPLICATION REQUIREMENTS:

- A copy of the boundary and topographical survey/site plan showing both the residence and pool/lanai/lanai cage included thereon **must** be submitted with the application. The survey/site plan shall show both the rear and side setbacks for the pool/lanai/lanai/cage.
- A current Contactor's Certificate of Liability Insurance showing BSLPOA as an additional insured **must** be submitted with the application.
- A Landscape Plan **must** be submitted with the application.
- A **$3,000 Clean Site Deposit** from the Contractor **must** be submitted with the application. The Clean Site Deposit will be returned when the project is completed, and the job site is inspected.

NOTE: See page 2 for the 11/15/2023 Deed Restrictions pertaining to Pools in Burnt Store Lakes

All approved applications must commence construction within six (6) months of BSLPOA approval, or the approval will no longer be valid, and a new application must be submitted.

_____/_____ _____/_____
Owner's Signature Date Contractor's Signature Date

POOL, LANAI OR LANAI CAGE APPLICATION CONTINUED

The following section describes the Deed Restrictions pertaining to Pools and Lanais in Burnt Store Lakes Property Owners' Association.

AMENDED AND RESTATED DECLARATION OF RESTRICTIONS SECTION 21 (BURNT STORE LAKES) EFFECTIVE 11/15/2023

5.20. Pools and Lanais. Pools, pool cages, and lanai accessory structures may encroach up to ten (10) feet into the Single-Family or Multi-Family 20-foot Rear Setback. Above ground, stand-alone pools/lanais are not permitted. All pools and lanais require both an approved Charlotte County Permit and an Association approved Pool Construction Application. The submitted Pool Construction Application shall include a copy of the boundary and topographical survey/site plan showing both the residence and pool/lanai included thereon. This site plan shall show both the rear and side setbacks for the pool/lanai. The contractor is required to submit a refundable Clean Site Deposit before Association approval is granted. Construction cannot commence until both Charlotte County and the Association have approved the project.

5.21. Landscaping. ". . . Lawns and Landscaping are required on all sides of the building(s), front, sides, and rear including any pool/lanai area."

Section 5.5 Approval of Plans and Specifications. ... All approved plans and specifications must be started within six (6) months of approval. After six (6) months the approval will no longer be valid, and a new application package shall be required.

BURNT STORE LAKES PROPERTY OWNERS' ASSOCIATION, INC.
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IRRIGATION SYSTEMS APPLICATION - LAKE SOURCE or WELL DRILLING

Please complete this form to request approval to install Lake Source Irrigation or a Well for irrigation purposes. Work may not begin until the Board provides written approval.

Owner Name: _____ Date: _____

Property Address: _____ Block/Lot #: _____/_____

Mailing Address (if different): _____

Phone #: _____ Email: _____

Contractor Name: _____ Contact Name: _____

License #: _____ Phone #: _____ Email: _____

Contractor Address: _____

Water Source: _____ *Lake** _____ *Well*

*If Lake Source Irrigation, will a float system be used? _____ Yes _____ No

If yes, please describe float: _____

Lake Source Irrigation Application Requirements:

- Submersible Pumps ***ARE NOT PERMITTED*** for use in Lake Source Irrigation Systems.
- A home site plan showing where the Lake Source pump and piping will be installed on the property **must** be submitted with the application.
- A current Contactor's Certificate of Liability Insurance showing BSLPOA as an additional insured **must** be submitted with the application.

Well Drilling Application Requirements:

- A home site plan showing where the Well will be installed on the property **must** be submitted with the application.
- A Copy of the Charlotte County permit for a Well System **must** be submitted with the application.
- A current Contractor's Certificate of Liability Insurance showing BSLPOA as an additional insured **must** be submitted with the application.

NOTE: See page 2 for 10/29/2021 Deed Restrictions pertaining to Irrigation Systems in Burnt Store Lakes.

_____/_____ _____/_____

Owner's Signature Date Contractor's Signature Date

Adopted: 7/7/21, Revised: 1/11/22, Revised: 4/19/22
Revised: 11/15/23 **Revised: 10/1/24**

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IRRIGATION SYSTEMS APPLICATION CONTINUED

The following sections describe the Deed Restrictions pertaining to Irrigation Systems in Burnt Store Lakes Property Owners' Association.

AMENDED AND RESTATED DECLORATION OF RESTRICTIONS SECTION 21 (Burnt Store Lakes) EFFECTIVE 10/29/2022

5.26. Irrigation. A working in-ground irrigation system capable of keeping Lot lawns and landscaping watered if required on all Lots containing buildings, it being the intent the lawn area and landscaping shall be uniformly green, and well kept. The irrigation system may be sourced from the Owner's public water supply, or when approved in writing by the association from an adjacent lake or a drilled irrigation well.

5.26.1. Drilled Irrigation Wells. Developed lots are permitted, with written Association approval, to drill an irrigation well strictly for irrigation purposes. All wells must be dug and drilled by licensed and insured well drillers and all County, State and other permits shall be obtained as required. To obtain Association approval, a written application for Well Drilling for Irrigation System shall be submitted to the Association either as part of the original building construction application package or as a stand-alone request once a structure has been built on the lot. The application package shall include the following: (A) A Site Plan showing the location of proposed well on the Lot, and (B) A copy of the Well Drilling Permit. The application must be approved in writing by the Association prior to any commencement of work.

5.26.2. Lake Source Irrigation. Only properties located on a lake, defined as property lines extending to the year around lake water, will be permitted to draw water for irrigation purposes. This does not allow for horizontal/lateral access through drainage swales, lake fingers, etc. The underground pipeline is to run from the owner's property to the lake on an approximate perpendicular line, only passing through the greenbelt between the property lines and the lake. Only suction/filter pipes can be placed in the lake; no submersible pumps are allowed. Submerged cradles/stands, not floats, are the preferred method for use in the lake to keep the suction/filter pipe elevated off the lake bottom. Floats can have a negative impact on the aesthetics, beauty, and enjoyment of the lakes by property owners. If a float system is used, only one float is allowed, and it must be a round crab pot size, small bumper type (approximately 16-17 inches), floating duck, or similar. The Association assumes no responsibility for any damage to foliage and/or lawns from chemicals used to treat the waters of said lake or adjoining waterways or for any damage to the irrigation system from any equipment that may be employed and used to conduct maintenance by the Association on said Greenbelt, and/or in Lakes or adjoining waterways such as mowing, excavation, water treatment, etc. The Association is not responsible for the level of water used for irrigation.

5.26.3. Approval Process. All Lake Source Irrigation Systems require Association Approval. A written application for a Lake Source Irrigation System shall be submitted to the Association either as part of the original building construction application package or as a stand-alone request once a structure has been built on the Lot. The application for Lake Source Irrigation System package shall include a site plan showing installation of the irrigation piping and pump. Upon subsequent approval by the Association, Property Owners may construct or cause to have constructed a water system from their property to a lake or adjoining waterway by burying a pipeline from their property to the lake/waterway.

Section 5.5 Approval of Plans and Specifications. ... All approved plans and specifications must be started within six (6) months of approval. After six (6) months the approval will no longer be valid, and a new application package shall be required.

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Phone: 941-639-5881 Email: office@bslpoa.org

FENCE, ENCLOSURE SHIELD OR WALL APPLICATION

Please complete this form to request approval for installation of a fence, enclosure shield or wall on your improved property. Work may not begin until the Board provides written approval.

Owner Name: _____ Date: _____

Street Address: _____ Block/Lot #: _____/_____

Phone #: _____ Email: _____

Contractor Name (If applicable): _____

License #: _____ Phone #: _____ Email: _____

Circle One: **FENCE*** **ENCLOSURE SHIELD**** **WALL****

Description/Rationale: _____

_____

Height: _____ Length: _____ Width: _____ Number of Gates (if any): _____

Material: _____ Color: _____

*A barrier enclosing a portion of an improved lot constructed of vertical posts connected with horizontal sections of material (vinyl or aluminum only) used to confine or prevent entrance. A fence is **not** constructed as a solid barrier. Fence color shall not be bright or intense (e.g., white, bronze, black, etc. are acceptable

**A barrier that may be attached to a home on an improved lot used to shield equipment from view or provide privacy. An enclosure shield may be made of solid or fence/lattice type material. A wall is made of solid material (concrete, vinyl, or aluminum only). Colors shall not be bright or intense.

APPLICATION REQUIREMENTS:

- A sample or photo of the project material **must** be submitted with the application.
- A site plan of the home with the front, side and rear setbacks showing where the fence, enclosure shield or wall will be installed **must** be submitted with the application. ***Fences must be placed at least three (3) feet inside the property line and at least three (3) feet from the front elevation of the building.***
- A current Contactor's Certificate of Liability Insurance showing BSLPOA as an additional insured **must** be submitted with the application if a contractor is involved.
- A Landscape Plan **must** be submitted with the application.

NOTE: See page 2 for the Deed Restrictions pertaining to the installation of Fences, Enclosure Shields, and Walls in Burnt Store Lakes POA.

_____/_____ _____/_____
Owner's Signature Date Contractor's Signature Date

FENCE, ENCLOSURE SHIELD OR WALL APPLICATION CONTINUED

The following section describes the Deed Restrictions pertaining to Fences, Enclosure Shields, and Walls in Burnt Store Lakes Property Owners' Association.

AMENDED AND RESTATED DECLARATION OF RESTRICTIONS SECTION 21(BURNT STORE LAKES) EFFECTIVE 10/29/2021, 11/15/2023 and 11/10/2025

5.27. Walls, Fences, and Enclosure Shields. All walls, fences and enclosure shield requests require prior review and written approval by the Association. No walls, fences or enclosure shields shall be permitted to be built on a vacant lot. Construction requirements and specifications shall include the following:

5.27.1 Walls. No wall shall be constructed without a minimum setback of three (3) feet from the front elevation of the building and without a minimum setback of three (3) feet from the side and rear property lot lines to allow for landscaping and maintenance. No wall shall be constructed with a height or elevation of more than four (4) feet above ground level. The height or elevation shall be measured from the existing property elevation. Any questions as to such heights may be conclusively determined by the Association. Walls may be constructed of cement, vinyl, or aluminum materials only.

5.27.2 Fences. All fencing around the perimeter of the property is recommended to be placed at either the six (6) foot drainage and utility easement side set back or the ten (I 0) foot rear public utility easement, but no less than three (3) feet inside the property line to enable landscaping and maintenance thereof. The fence shall be constructed with a minimum setback of three (3) feet from the front elevation of the building. All measures must be taken to avoid interference with drainage. Single-family improved parcels containing two lots are permitted to extend fencing from the improved lot into the unimproved lot provided the extended fencing does not encompass more than half of the unimproved lot. Extended fencing must comply with the preceding setbacks. Fences may be constructed using only materials and colors approved by the Board. Fencing shall be picket type only; no solid, shadow box, split rail or woven wire fencing is permitted. Chain link fences of any design or type of weave, structure or composition shall not be allowed. No fence shall be constructed with a height or elevation of more than four (4) feet above ground level. The height or elevation shall be measured from the existing property elevation. Any questions as to such heights may be conclusively determined by the Association. Fencing may include gates to enable access for mowing and other maintenance. Landscaping around the perimeter of the fence is required. The Board may designate or prohibit types of plants, trees or grasses, the quantity and size of certain plantings, and placement of certain plantings as specified in the Rules and Regulations Governing Landscaping Guidelines.

5.27.3 Enclosure Shields. No enclosure shield shall be constructed without a minimum setback of three (3) feet from the front and rear elevations of the building and without a minimum side setback of three (3) feet from the side property lot lines to allow for landscaping and maintenance. No enclosure shield shall be constructed with a height or elevation of more than six (6) feet above ground level or if higher than six (6) feet, no more than six (6) inches above the equipment being shielded, e.g., garbage/recycle cans, air conditioner, pool equipment, or generator. The height or elevation shall be measured from the existing property elevation. Any questions as to such heights may be conclusively determined by the Association. No enclosure shield shall exceed a maximum width of six (6) feet unless the placement, character, form, and size of said enclosure shield first be approved in writing by the Association. No roof is permitted on the enclosure shield. The enclosure shield must be enclosed or gated on the front. Enclosure shields may have more than one gate. Enclosure shields may be constructed of vinyl or aluminum materials only.

Section 5.5 Approval of Plans and Specifications. ... All approved plans and specifications must be started within six (6) months of approval. After six (6) months the approval will no longer be valid, and a new application package shall be required.

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BUILDER'S COMPLETION DEPOSIT AGREEMENT

THIS BUILDER'S COMPLETION DEPOSIT AGREEMENT, dated this ____ day of _____, _____ by and between **BURNT STORE LAKES PROPERTY OWNERS' ASSOCIATION, INC. (BSLPOA)** and _____ (Property Owner(s)) and _____ (Builder/Contractor).

WITNESSETH:

WHEREAS, the Property Owner(s), Builder/Contractor, and BSLPOA entered into that certain Agreement prepared on **(date):** _____wherein the Property Owner wishes to construct a residence, contracting with _____ (Builder/Contractor) on:

Residence Street Address: _____

Legal Description: _____

WHEREAS, the Property Owner(s) and Builder/Contractor have agreed to complete the residence as described in the Construction Application by (date): _____a copy of which is attached hereto; and

WHEREAS, the Property Owner(s), Contractor and BSLPOA have agreed that BSLPOA will hold the sum of $25,000 from the Contractor/Builder as a Builders' Completion Deposit to be held without interest in a BSLPOA bank account pending:

1. Adherence to the BSLPOA Clean Site Program specifications and requirements during construction as evidenced by the Contractor/Builder's positive action(s) taken to address Clean Site Program violations, AND
2. The completion of the residence, swimming pool, if built, installed landscape plan and in-ground sprinkler system and/or completion of other constructions/additions as evidenced by receipt of the "Final Certificate of Occupancy" and "As Built Survey" from Charlotte County or as evidenced by a written statement of swimming pool completion, and a final inspection by a BSLPOA Board Member.

NOW THEREFORE, the Property Owner(s), Builder/Contractor and BSLPOA, agree as follows:

1. Simultaneously with the execution hereof, the BSLPOA has received or will receive within three working days of Charlotte County construction permit approval, the sum of $25,000 from the Contractor/Builder. If the $25,000 is not received within the described timeframe, BSLPOA

construction approval will be revoked, and construction shall not commence until the $25,000 is received by BSLPOA.

2. The Contractor/Builder agrees to adhere to the BSLPOA Clean Site Program and have the work described in the attached Construction Packet performed and completed within one year (365 days) from the Charlotte County construction permit approval.
   a. If the BSLPOA Clean Site Program has not been adhered to and the associated Clean Site Deposits have been fully expended, any remaining costs for duly noticed Clean Site Violation corrections will be deducted from the refundable Builders Completion Deposit.
   b. If the Contractor/Builder shall not have the work completed within the time hereinabove described, the Contractor/Builder must notify the BSLPOA in writing of the reason for the delay and an anticipated completion timeframe and request an extension. If the extension is not approved by BSLPOA then after notice to the Contractor/Builder, the BSLPOA may use the deposited sum for having the property maintained in accordance with community standards or having the work completed in accordance with the Construction Packet as submitted.
   c. If the Contractor/Builder abandons the construction, the Clean Site and Builder's Completion deposits are forfeited and remain with the Association to be used for that property in the BSLPOA Board's sole discretion.
   d. Contractor/Builders assuming jobs from prior Contractor/Builders are only entitled to return deposits that the assuming Contractor/Builders provided under their own Agreement with the Association, not deposits forfeited by prior Contractor/Builders.

3. Upon Charlotte County issuance of the "Certificate of Occupancy or Completion" and the "As Built Survey:"
   a. The BSLPOA shall complete a final inspection to ensure all BSLPOA Construction Packet requirements have been met.
   b. Within 30 days of successful final inspection, the BSLPOA will refund the deposited sum to the Contractor/Builder, less any Clean Site Violation deductions that have occurred.
   c. All refunded deposits not collected by the Contractor/Builder within sixty (60) days of issuance are forfeited to the Association.

4. If the BSLPOA shall have doubt as to the duties or liabilities under the deposited amount hereof, the BSLPOA may, in its sole discretion, continue to hold the deposited amount until the parties hereto mutually agree to the disbursement thereof, or until a judgment of a court of competent jurisdiction shall determine the right of the parties thereto.

5. BINDING EFFECT – This Agreement shall be binding upon the Contractor/Builder, their heirs, personal representatives, successors, and assigns, and upon BSLPOA and its successors and assigns.

6. ATTORNEY'S FEES – Should litigation arise out of the rights and responsibilities of the parties under this Agreement, the prevailing party thereof shall be entitled to an award of reasonable attorney's fees and court costs, at both trial and appellate levels.

7. GOVERNING LAW – This Agreement shall be governed by, construed, and enforced in accordance with the laws of the State of Florida.

8. ENTIRE AGREEMENT: MODIFICATION – This Agreement sets forth the entire understanding of the parties hereto and supersedes any and all prior agreements made by the parties, both oral or written, concerning the subject matter hereof and no representation, promise, inducement or statement or intention regarding the subject matter hereof has been made by any party which is not set forth in the Agreement. This Agreement shall not be modified, altered, or amended except by an instrument in writing signed or on behalf of the parties hereto.

9. SEVERABILITY – The invalidity, illegality, or unenforceability of any provision of this Agreement shall not render the other provisions invalid, illegal, or unenforceable.

IN WITNESS WHEREOF, the Property Owner(s), Builder/Contractor, and BSLPOA have executed this agreement on the day and year indicated below.

1. **Property Owner(s):**

Property Owner's Signature	Printed Name	Date
Property Owner's Signature	Printed Name	Date

NOTARY Signature, Stamp or Seal:

2. **Builder/Contractor:**

Builder/Contractor Signature	Printed Name	Date
Builder/Contractor Title		

NOTARY Signature, Stamp or Seal:

3. **Burnt Store Lakes Property Owners Association Representative**:

BSLPOA Agent's Signature	Printed Name	Date
BSLPOA Agent's Title		

BURNT STORE LAKES
PROPERTY OWNERS' ASSOCIATION, INC.

16500 BURNT STORE ROAD, UNIT #102
PUNTA GORDA, FLORIDA 33955-9219

CONSTRUCTION REQUIREMENTS AND GUIDELINES FOR CONTRACTORS

Project Location: _____ **Block:** _____ **Lot:** _____

The Building Contractor is responsible for **communicating and ensuring** all general contractors, their sub-contractors, and employees working on the above project adhere to the following Construction Requirements and Guidelines. **Please initial each item and sign below:**

	1.	***Hours of construction work involving NOISE***. No person shall operate or cause to be operated any machinery, demolition equipment, construction equipment, power tools, equipment of a semi-mechanical nature or otherwise undertake construction work which emits a sound plainly audible across the property line of an inhabited Burnt Store Lakes' residential property between the hours of **6:00 p.m. and 8:00 a.m.** Note this is more restrictive than Charlotte County Sec 7.2.73 that prohibits noise from 8:00 p.m. to 6:00 a.m.
	2.	***Construction Site Maintenance***. Contractors, their subcontractors, and employees are responsible for: • Maintaining a safe, clean, neat and organized construction site that is free from litter and debris. • Removing remains of all lunches, snacks, drinks or other meals daily. These remains shall be immediately placed within an appropriate container to be removed by the contractor and not left to become scattered or eaten by wildlife. • Maintaining all vegetation on the construction site throughout the duration of the project. • Mowing and weed trimming is expected as appropriate. • Guaranteeing there is no dumping or burying of debris or other material on the construction site.
	3.	***Boundary Survey Stakes.*** Boundary Survey Stakes must remain in place throughout the construction process.
	4.	***Sediment Barriers.*** Contractors are responsible for installing sediment barriers (silt fences) **around all three sides of the lot** (left side, rear, and right side). Silt fences must be in place before construction begins and must be maintained throughout the duration of the project. All dirt piles or mounds require a silt fence to protect the drainage swales, waterways, and other developed and vacant lots. Care must be taken in backfilling or grading the lot to not compromise the lakes. Silt fences must be installed and maintained according to the US Environmental Protection Agency's Stormwater Best Practices. These require the silt fence to be installed six to 12 inches underground.
	5.	***Parking.*** Contractors, their subcontractors, employees, visitors, and/or guests may not traverse, park or drive on or across private property, common areas, greenbelts, cul-de-sac circles or rights-of-way. Construction vehicles shall not block the roadway at any time.
	6.	***Drainage of construction sites during construction.*** A drainage path shall be maintained in the swale between the home site and the road and/or waterway to permit proper drainage. This requires installation of a temporary permeable crushed rock construction entry for truck access during construction to ensure the right-of-way drainage system remains operational.
	7.	***Community drainage during construction.*** Drainage of swales, lakes, and waterways is critical to the proper drainage of the community. Vehicles of any kind are prohibited from driving on or across swales and/or ditches. Contractors, subcontractors, and employees are **prohibited from cleaning or washing materials** onto any lot, greenbelt, swale, pond, creek, waterway, or lake. Cement trucks may only wash out on the jobsite.
	8.	***Construction material, equipment, port-a-potties, dumpsters, etc.*** These items must be located on and be confined to the actual construction site. No items are to be placed on undeveloped lots adjacent to or across from the construction site.

Adopted 7/7/2021 Revised 1/9/2022; Adopted 1/11/2022 Revised 11/6/2023; Adopted 11/15/2023 Revised 3/9/25; Adopted 3/11/25
Revised 5/6/25; Adopted 5/13/25.

Construction Requirements and Guidelines for Contractors – Page 2

	9.	***Dumpsters.*** A **METAL** (no wood) dumpster must be maintained on the construction site for the duration of the project. A proper dumpster is defined as a metal container that has four solid sides and a solid bottom. When the construction site is not active, the dumpster must be covered to ensure loose material does not litter adjacent lots, lakes, greenbelts, right of ways, common areas, or private property. Dumpsters must be emptied when full.
	10.	***Incidental damage.*** Incidental damage to (or debris upon) adjacent lots, rights-of-way, swales, greenbelts, common areas, cul-de-sac circles, sidewalks or other private property or Charlotte County regulated property shall be the responsibility of the Building Contractor to clean, remove, repair, or restore immediately.
	11.	***Strip Sodding.*** Strip sodding repair as restoration for adjacent damaged lots is **prohibited**. The building contractor must completely sod the entire area to be repaired or restored.
	12.	***Storm Watches.*** When a Storm Watch is in effect, Contractors, their subcontractors, and employees are responsible for cleaning the construction site, securing all materials, tying down port-a-potties, and removing dumpsters.
	13.	***Wildlife interaction.*** Interaction with any wildlife is prohibited. Contractors, their subcontractors, employees, visitors, and guests are prohibited from fishing in the lakes or feeding, luring, or killing alligators. Disturbing or moving Burrowing Owls and Gopher Tortoises is also prohibited.

I acknowledge and understand the Construction Requirements and Guidelines for Contractors and will ensure that myself, my subcontractors, and my employees follow them.

I acknowledge that should these Construction Requirements and Guidelines for Contractors not be followed, the Association may use the Clean Site Deposit and Builder's Completion Deposit funds to remedy unsightly, unclean or unsafe sites and/or the Violation Fining Procedure as appropriate.

Date	Builder/Contractor Name	Signature

BURNT STORE LAKES PROPERTY OWNERS ASSOCIATION

RULES AND REGULATIONS GOVERNING

CLEAN SITE PROGRAM

WHEREAS Section 5.16 of the Amended and Restated Declaration of Restrictions Section 21 (Burnt Store Lakes) provides that the Board of Directors may, at its discretion, change from time to time the required Clean Site Program specifications and future Clean Site Deposit and Builders Completion Deposit amounts and may promulgate additional guidelines or policies concerning the specifications for the Clean Site Program as well as notice requirements and refund specifications, and

WHEREAS The Board of Directors believes it is in the best interest of the Association to adopt rules and regulations, as contemplated by the above-referenced Declaration,

NOW THEREFORE the following rules and regulations for the Clean Site Program are adopted.

1) **Clean Site Specifications:** Contractors, their subcontractors, and employees are responsible for always maintaining a safe, clean, neat and organized construction site that is free from litter and debris. The Association may use the Clean Site Deposit and the Builder's Completion Deposit funds to remedy unclean or unsafe sites. During construction, the Association shall monitor the following specifications:
   a) Boundary Survey Stakes must remain in place throughout the construction process.
   b) Sediment barriers (silt fences) must be installed on all three sides of the structure (left side, rear, and right side). Silt fences must be installed prior to construction and must be maintained throughout the duration of the project. All dirt piles or mounds shall require a silt fence to protect the drainage swales, waterways, and other developed and vacant lots. Care must be taken in backfilling or grading the lot to not compromise the lakes. Silt fences must be installed and maintained according to the US Environmental Protection Agency's Stormwater Best Management Practices. These require the silt fence to be installed 6 to 12 inches underground.
   c) Dumping or burying of debris or other material on the construction site is prohibited.
   d) A drainage path shall be maintained in the swale between the home site and the road and/or water way to permit proper drainage. This requires installation of a temporary permeable crushed rock construction entry for truck access during construction to ensure the right-of-way drainage system remains operational.
   e) All vegetation shall be maintained throughout the duration of the project. Mowing and weed trimming is expected as appropriate.
   f) Contractors, their subcontractors, employees, visitors, and/or guests may not traverse, park or drive on or across private property, common areas, greenbelts, cul-de-sac circles or rights-of-way. Vehicles shall be parked along the roadway or easement when it is not possible to park at the jobsite. Construction vehicles shall not block the roadway at any time.
   g) Swales, lakes, and waterways are critical to the proper drainage of the community. Vehicles of any kind are prohibited from driving on or across swales and/or ditches. Contractors, subcontractors, and employees are **prohibited from cleaning or washing materials** onto any lot, greenbelt, swale, pond, creek, waterway, or lake. Cement trucks may only wash out on the jobsite.

h) Construction material, equipment, port-a-potties, dumpsters, etc., must be located on and be confined to the actual construction site. No items are to be placed on undeveloped lots adjacent to or across from the construction site. When possible, port-a-potties should be located on a vacant lot side of the jobsite. Maintain portable toilets on each site per Charlotte County regulations.

i) A dumpster must be maintained on the construction site for the duration of the project. A proper dumpster is defined as one that has four solid sides and a solid bottom. It may not have wire/plastic sides or wire /plastic bottom. When the construction site is not active, the dumpster must be covered to ensure loose material does not litter adjacent lots, lakes, greenbelts, right of ways, common areas, or private property. The dumpster shall be on the jobsite; it is not permissible to place the dumpster on a neighboring lot or greenbelt for any reason. Scheduled removal of debris from the dumpster is mandatory; litter and debris shall not be allowed to escape or be blown from the dumpster. All trash shall be placed in the dumpster as it is generated. It may not be placed or stored on the ground.

j) The remains of all lunches, snacks or other meals shall be immediately placed within an appropriate container to be removed by the contractor and not left to become scattered or eaten by wildlife.

k) Construction debris such as broken tiles, wood scraps and concrete block shall be removed from the jobsite on a timely basis.

l) Orderly stacks or grouping of building materials shall be confined to the building site only, not on a neighboring lot or greenbelt for any reason.

m) One building site may not be used to store building materials for another building site. Only building materials for that specific building site may be stored on that specific building site.

n) Incidental damage to (or debris upon) adjacent lots, rights-of-way, swales, greenbelts, common areas, cul-de-sac circles, sidewalks or other private property or Charlotte County regulated property shall be the responsibility of the Building Contractor to clean, remove, repair, or restore immediately.

o) Strip sodding repair as restoration for adjacent damaged lots is prohibited. The Building Contractor must completely sod the entire area to be repaired or restored.

p) When a Storm Watch is in effect, Contractors, their subcontractors, and employees are responsible for cleaning the construction site, securing all materials, tying down port-a-potties, and removing dumpsters.

q) Interaction with any wildlife is prohibited. Contractors, their subcontractors, employees, visitors, and guests are prohibited from fishing in the lakes or feeding, luring, or killing alligators. Disturbing or moving Burrowing Owls and Gopher Tortoises are also prohibited.

2) **Notification Process:** If any of the above specifications are violated, the Association shall inform the contractor via telephone, email, facsimile or letter of the nature of the violation together with a request to correct the problem. If the condition is not corrected within 48 hours – two business days –

the Association may hire the people and equipment necessary to correct the problem and direct them to do so. The contractor shall receive a letter informing them of the corrective action taken and the resultant cost of the corrective action. The cost of such corrective action shall be deducted first from the Clean Site Deposit amount and then second from the Builders Completion Deposit amount. Any issues resulting from construction that cannot be resolved through this program shall be referred to the Association's attorney.

3) **Refund Timeframe**. Upon successful completion of the structure and submission of a Charlotte County Final Certificate of Occupancy or a completed pool, driveway or roof Final Inspection Form, the Clean Site Deposit and Builders Completion Deposit shall be refunded to deposit's issuer(s). If a violation occurred that was corrected by the Association, the cost of such corrective action shall be deducted from the deposits being refunded.

BURNT STORE LAKES PROPERTY OWNERS' ASSOCIATION

RULES AND REGULATIONS GOVERNING

LANDSCAPING GUIDELINES

WHEREAS Section 5.21 of the Amended and Restated Declaration of Restrictions for Section 21 (Burnt Store Lakes) provides that the Board of Directors may designate or prohibit types of plants, trees or grasses, the quantity of certain plantings, and the placement of certain plantings as part of a Landscape Plan for New Home Construction, and whereas Section 6.11 provides that improved lots shall be landscaped on all sides of the home and all landscaping shall be kept and maintained in a safe, clean, wholesome and attractive condition; and

WHEREAS The Board of Directors believes it is in the best interest of the Association to adopt rules, as contemplated by the above-referenced Declaration.

NOW THEREFORE the following rules regarding Landscaping are adopted.

1) The term "landscaping" shall include all sod, plants, trees, shrubbery, hedges, flowers, mulch materials, rocks, and landscape borders.
2) Landscaping and sod shall be installed on all sides of the building(s), front, sides, and rear including any pool/lanai area.
3) All landscape plants, trees, shrubbery, hedges, and flowers shall be planted in the ground.
4) Potted plants are "additional features" and are not considered part of any landscape requirement. Potted plants must be removed and placed inside the garage/home during tropical storm/hurricane watches and warnings.
5) All plantings (including boundary or hedgerow plants/trees) shall be installed at least three (3) feet in from the property line to ensure adequate drainage and easement access.
6) Plantings used to create a "boundary or hedgerow" are not to exceed four feet (4) in height when mature.
7) The Landscape Plan for new home construction shall show thereon enough trees, accent plants and foundation plants of sufficient size in a design commensurate with the development of high-grade residential property.
8) The Landscape Plan for new home construction shall clearly show the position and identification of all landscape plantings.
9) The following plant specifications shall be required:
   a) **Foundation Plants.** Five-Gallon (5) minimum plant size planted no more than six (6) feet apart. If smaller sizes are used, more plants must be installed to compensate. Foundation plantings must be on all sides of the building, including the pool cage and/or lanai.
   b) **Accent Plants**. Three-Gallon (3) minimum plant size. Plant sizes should be as large as is consistent with the size of the plant when mature, i.e., accent plants may be smaller than large shrubs at planting because their mature sizes will differ. Include accent plants such as crepe myrtle, pigmy date palms; small shrubs such as Aztec grass, Indian hawthorn, lantana; large shrubs such as oleander fire brush and wax myrtle.
   c) **Trees.** All tree plantings shall be in accordance with Charlotte County code tree requirements with palm tree additions/substitutions allowed on a case-by-case basis.
10) The Landscape Plan for fencing shall include Foundation and/or Accent plants on the outside perimeter of the fence, planted no more than six (6) feet apart.

BURNT STORE LAKES PROPERTY OWNERS' ASSOCIATION

RULES AND REGULATIONS GOVERNING

SHORELINE EROSION

WHEREAS Section 5.28 of the Amended and Restated Declaration of Restrictions for Section 21 (Burnt Store Lakes) provides that alteration to a common area, including lakefronts, shall be subject to the approval of the Association. Per the guidelines established by the University of Florida's Institute of Flood and Agriculture (IFAS), lakefront erosion may be effectively controlled through the planting of selected shoreline plants and/or man-made materials. The Board may designate certain types of shoreline plants, man-made materials, their quantity, and location.

WHEREAS The Board of Directors believes it is in the best interest of the Association to adopt rules, as contemplated by the above-referenced Declaration.

NOW THEREFORE the following rules regarding shoreline erosion control are adopted.

Lakefront property owners who elect to control shoreline erosion at their own expense using shoreline plants and/or man-made materials must provide to the Architectural Review Committee a completed *Other Exterior Construction Application* form along with a site plan noting the property location, a scope of the project, dimensions of the final plan and a description of the proposed materials to be used. Detailed drawings/plans/engineering documents conveying the full extent of the proposed work must also be included. Board and Lake Committee approval are required prior to commencement. Pictures noting 'before' and 'after' are appreciated whenever possible for the lot file record. The following information details the types of man-made materials allowed and the shoreline plants recommended by IFAS:

Control via man-made materials: Use of man-made materials including rip rap, a sock erosion system, or an erosion control matt (preferably at time of home construction) may be employed conditional upon meeting aesthetic value and board approval.

Control via shoreline plants: A list of suggested shoreline plants can be found below with noted depths for different types of plants. Non-native and invasive plant species are prohibited.

IFAS recommended littoral plants and non-recommended invasive, non-native Aquatic & Wetland plants are listed below. The list is not all-inclusive. Residents should contact an expert with any questions about permitted Florida lakefront plantings.

Recommended Littorals:
GuidelinesBlue Flag Iris, Duck Potato, Golden Canna, Pickerel weed, Swamp Lily
Mid-range (-1.0 - -2.0)
Pickerel weed, Spikerush

Invasive Aquatic & Wetland Plants (Prohibited):
Alligator weed, Cattails, East Indian hygrophilia, Giant Salvinia, Hydrilla, Maidencane, Paragrass, Primrosewillow, Torpedograss, Water hyacinth, Water spinach, West Indian marshgrass, Wetland nightshade, Wild taro

Revised 4/19/22, REVISED 2/10/26

BURNT STORE LAKES
PROPERTY OWNERS ASSOCIATION, INC.
16500 BURNT STORE ROAD, UNIT #102
PUNTA GORDA, FLORIDA 33955-9219

Telephone: (941) 639-5881
Fax: (941) 639-3120

Website: www.bslpoa.org
Email: office@bslpoa.org

December 3, 2025

To All Contractors:

Re: Silt Fences & Erosion Control Requirements (Florida Statutes, NPDES, Charlotte County Code, and BSL POA Restrictions)

This letter serves as an official reminder of the erosion and sediment control requirements applicable to all construction activities within Burnt Store Lakes.

Pursuant to the Burnt Store Lakes Property Owners' Association Amended and Restated Declaration of Restrictions, Section 5.15 – Contractor Construction Rules and Guidelines, all building contractors, subcontractors, and their employees must comply with the Association's Construction Requirements and Guidelines, which each contractor signs as part of the application and approval process.

As outlined in these Construction Requirements and Guidelines:

1. All new construction must install silt fences before any land disturbance begins.
2. Silt fences must be installed on three sides of the lot (left, right, and rear).
3. Installation must follow EPA Stormwater BMP specifications, including:
    - Proper trenching and burial 6–12 inches below grade,
    - Continuous installation without gaps,
    - Regular inspection and repairs.
4. All dirt piles or stockpiles must be protected with silt fencing or other sediment-control barriers.

In addition to BSL's deed restrictions, all construction activities are required to comply with Florida environmental laws, Federal NPDES stormwater regulations, and Charlotte County Code relating to erosion control and stormwater protection. Specifically:

The following Florida Statutes make it unlawful to discharge or permit the discharge of pollutants, sediment, or debris into state waters:

- Florida Statute §403.021 & §403.031 – Establishes the state policy and definitions related to water pollution and stormwater discharge.
- Florida Statute §403.161 – Prohibits causing pollution or violating any DEP rule related to water quality or stormwater.
- Florida Statute §373.413 & §373.416 – Requires that activities impacting surface waters include proper stormwater management and environmental safeguards.

Failure to maintain erosion-control measures such as silt fencing can constitute a violation under these statutes.

Under the Charlotte County Code of Laws and Ordinances, construction sites must prevent off-site sedimentation and protect natural and man-made drainage features:

- Charlotte County Code Chapter 3-5 (Environmental Protection) – Requires erosion and sediment controls on construction sites to prevent environmental degradation and off-site impacts.
- Charlotte County Land Development Regulations (LDR) Chapter 3-1, Stormwater Management Standards – Require appropriate stormwater and erosion-control measures during land clearing and construction.
-

Violations may result in County enforcement action, stop-work orders, and penalties.

NOTE: Recent Burnt Store Lakes construction inspections have identified contractors failing to meet these mandatory requirements. If, during routine inspection, **a silt fence is missing, installed incorrectly, or in need of repair**, the contractor will be notified via mail or email and provided 72 hours to correct the deficiency. If not corrected within 72 hours:

1. The Association may perform the installation or repair using the Clean Site Deposit/Builders' Completion Deposit.
2. The violation may be reported to:
    - Charlotte County Code Compliance, and
    - Florida Department of Environmental Protection (DEP), as required under F.S. 403.161, NPDES stormwater rules, and Charlotte County Code Chapter 3-5.

These requirements protect the lakes, canals, wildlife, water quality, and drainage systems throughout Burnt Store Lakes Property Owners' Association. Compliance is both a legal requirement and a contractual obligation under the Association's governing documents.

We appreciate your immediate attention and cooperation in maintaining proper erosion-control protections throughout all construction activities.

On behalf of the Burnt Store Lakes Board of Directors

Dawn M. Caniff

Dawn M. Caniff
Community Association Manager
License # 55985